

# Garden maintenance

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## Purpose of the policy

To manage and maintain co-op grounds to:

- ensure the health, safety and comfort of members
- protect and extend the life of the grounds and landscape materials, and
- enhance the co-op and increase its marketability.

## Policy

### Member responsibilities

1. Members are responsible for the care and upkeep of the grounds and landscape materials in interior courtyards and balconies attached to units.
2. Members are responsible for participating in general Clean-up and Gardening Days tasks as assigned by the co-op.
3. Members may be assigned responsibility for the care and upkeep of the grounds and landscape materials in co-op common areas.
4. Garden refuse and compost must be stored and disposed of as defined in grounds procedures.
5. Members must comply with all city bylaws pertaining to the use of landscape chemicals.
6. In co-op common areas, members must receive written permission from the gardening committee for tree or shrub plantings or removal, tree pruning, installation of fish ponds, erection of structures like latticework, sheds or gazebos on any co-op property.
7. Members must obey municipal regulations regarding plantings, tree removal, use of chemicals, etc.
8. In private areas, members may not plant trees that will grow in excess of three meters, and require permission from the committee to plant trees.
9. Members are not permitted to plant vines that will attach to building exteriors in either common areas or private gardens.
10. Members are not permitted to cover private gardens with roofs, cement, or other forms of “landscaping” without permission from the board.



Co-op responsibilities

11. The co-op will purchase grounds materials as per the co-op landscape plan and budget.
12. The co-op will comply with all municipal bylaws in their use of landscape chemicals.
13. The co-op will strive to use only environmentally sustainable products.
14. The co-op will put procedures in place for the storage and removal of garden refuse.
15. The co-op will use professional landscape trades people for tree removal when required.
16. The co-op will conduct grounds inspections to identify and schedule necessary garden maintenance.
17. The co-op will provide, maintain and inventory all garden tools.
18. The co-op will organize and notify members of clean-up days.
19. The Co-op will normally supply written notification at least two weeks in advance of any significant alterations to Co-op grounds. This includes any removal or significant pruning of plants, or the addition of new plants that will change the appearance of an area.

Policy approved: April 28, 2009

Replaces policy dated: 29 April, 2008

